

Upper Hutt Roller Skating Club Incorporated
Minutes of the Committee Meeting Held on 23 August, 2017
at the rink, 4A Railway Avenue

Meeting Opened: 7.34 pm

1. **Present:** Bruce Crosby, Janine Price, Carolyn Evans, Liz Edwards, Marguerite Morrison, Megan Hawley, Mike Ruki, Chris Hazelwood, Julia Pitiroi,
2. **Apologies:** Vick Kennedy, Katelyn Kennedy

4. **Minutes of the Previous Meeting**

MOVED that the minutes of the previous meeting held 26th July 2017 be accepted as a true and correct record.

Moved: Bruce Crosby/Megan Hawley - Carried

5. **Matters Arising**

RIHC

Contract still needs to be signed. New contract for 2018 is being drawn up.

Roof Leaks

Follow up with Scott again

Secure Scaffolding

Ongoing. Dias is also being looked at.

Committee Jobs List

Julia to do newsletter with help for the first 6 months

Medal Tests

Discussed judges needed. Janine to email Bill and advise changed date for medal tests. Entries up mid Sept, closing end of Oct.

6. **Correspondence**

Correspondence In – June/July

22/06	SKATENZ	notice of survey being sent by SKATENZ
22/06	Jane Reason	Please clarify skaters full name for Nationals programme
23/06	SKATENZ	Notice of Life Members Dinner
23/06	Raynor S	Idea for Committee re: Sponsorship at Rink
24/06	HPCC	Coaching Matters
24/06	HPCC	Coach Accreditation Reminder
24/06	Art Comm	Minutes – May
24/06	Art Comm	draft short programme – Nationals
26/06	Joan Blackl.	Medal Test payment made to wrong acct.
26/06	SKATENZ	notice of 2018 Oceania Champs – Speed
26/06	SKATENZ	notice of 2018 Banked Track Nationals
26/06	Joan Blackl.	Please return any Graeme Sheppard Trophies to Nationals
27/06	SKATENZ	Board Meeting Minutes
27/06	Art Comm	OK for 2016 worlds skaters to wear leo or tracksuit at Nationals OC
27/06	Raynor S.	2018 Nationals Bid Presentation
28/06	Wgtn Airport	UHRSC is finalist in Wgtn Airport community awards
28/06	SKATENZ	Received UHRSC EOI for Nationals 2018
29/06	Stevie Smith	Withdrawing from Nationals
30/06	Art Comm	request for notes on the Disney CSD theme
30/06	SKATENZ	Reminder about 2017/18 registrations
30/06	Imelda C.	Description for Dolls of the Night Quartet
30/06	David King	Survey from Heretaunga College
30/06	SKATENZ	EOI requested for photographer for Nationals

30/06	SKATENZ	notice of NZFRS AGM
02/07	Art Comm	nationals programme
05/07	SKATENZ	Nationals Closing Function Details
05/07	Scott B	Outside Light at rink is fixed
06/07	SKATENZ	Active Wellington Newsletter
06/07	SKATENZ	Final Full Programme – Nationals
06/07	SKATENZ	Art Committee Nominations for 2017/2018
07/07	CSW	John Horal Notice of Resignation
07/07	HPCC	Katelyn Kennedy has passed Figures 1 Coaching
08/07	Maoribank	Certificate of Appreciation
09/07	Sandy Nimm.	Hockey will not be using rink Friday 14/7
10/07	Anna Carwe.	Mentor Coaching assessment for Katelyn Kennedy
12/07	SKATENZ	timetable of Meetings and Special Events – Nationals
13/07	Hamilton	Hamilton Fun Days (speed) July
13/07	SKATENZ	RollArt – Brisbane Conference
13/07	Art Comm	Artistic AGM Agenda
14/07	SKATENZ	Cup of Nations Show and Precision Event
16/07	Art Comm	Figure Foot Draw – Nationals
20/07	MSSC	Feedback on UH Open Day Competition
22/07	Steph Cooper	Grant Approval – Pelorus Trust
22/07	Hamilton	August Fun Days (speed)
24/07	SKATENZ	Trophies, remits and Club Contacts
24/07	Gareth Steele	Sorry, cannot help at Disco this weekend
25/07	Sport Wtgn	Kiwisport Newsletter
25/07	Raewyn Hail.	Registration Form for NZFRS

Correspondence Out - June/July

24/06	Members	Team Photo details
24/06	Members	Fees Reminder
26/06	Disco	Reminder
26/06	Members	Nutrimetics Fundraiser
27/06	SKATENZ, Art	2018 Nationals Bid Presentation
28/06	Art Comm	Janine Price will be UHRSC Delegate at Art Committee AGM
28/06	Art Comm	Request for Nationals event/training timing change
29/06	Art Comm	Request for Nationals event/training timing change
29/06	Art Comm	Stevie Smith is Withdrawing from Nationals
30/06	Art Comm	Please provide some notes on the Disney CSD Theme?
30/06	Members	Showskate Practice
30/06	Members	Nationals Photo
30/06	Roger, Carolyn	Dolls of the Night Quartet description
30/06	Members	NZFRS AGM Notification
01/07	Members	Link for viewing World Champs
02/07	Disco	Reminder
02/07	Members	Nationals Programme
02/07	Art Comm	UHRSC Delegate report for AGM
04/07	SKATENZ	UHRSC Team Managers
04/07	Disco	Reminder
05/07	Members	Nutrimetics Fundraiser
06/07	Members	Showskate Practice
06/07	Members	Final Nationals Programme
09/07	Ann Deihl	Nationals T-Shirt Orders
10/07	Imelda C.	Offer hockey's Friday slot for showskate
10/07	Members	Patch Coaches Session
10/07	Members	Letter From Team Managers re: Nationals
10/07	Members	Asia Pacific Skating Symposium
10/07	Members	Extra training time on Friday
10/07	Anna Carw.	Returning signed mentors sheet
12/07	Members	Urgent Help needed to staff holiday discos
13/07	Members	Artistic Nationals Memo – meetings and special events

13/07	Hamilton	UHRSC currently has no speed division
13/07	Scott B.	Leaks at Rink Today
14/07	Members	Help Needed at Disco
14/07	Members	Showskate Practice
24/07	SKATENZ	Nomination form (Roger B, President NZFRS)
24/07	MSSC	Thanks for your feedback re: Open Day
25/07	Disco Reminder	

Correspondence In – July/Aug

27/07	Fergusson Int.	Police Vetting Form
29/07	Pam Hindm.	Sorry! Didn't realise we were on disco roster.
30/07	Keiko Bamba	change Mitsi's membership after sport tasman awards in Oct
01/08	Stephanie C.	Racing board grant declined
02/08	SKATENZ	Press Release IOC Youth Olympics
02/08	SKATENZ	Notes from the board
03/08	TLC	Do we wish to be part of the McD's Monopoly game again?
06/08	Melanie Yeat.	Holly cancelling membership
06/08	Art Comm	Sending event and travel request through to Aus organisers
06/08	Art Comm	OK to substitute skater in quartet
06/08	Roger Boulco.	Cancelling oceania travel and event request
07/08	Mary-Anne T.	Has schedule been released yet?
07/08	Lynda Singl.	Has schedule been released yet?
08/08	SKATENZ	Active Wellington Newsletter
08/08	SKATENZ	NZFRS AGM Notice
10/08	Area Comm	Change of Area Meeting date
12/08	Raynor S.	Please forward letter to SKATENZ
13/08	SKATENZ	Asia Pacific Skating Symposium
13/08	SKATENZ	Worlds Event Guide
14/08	Stephanie C.	Amended grant approval letter – pelorus trust
17/08	Art Comm	art newflash
17/08	SKATENZ	Worlds Programme
19/08	Rox Price	Will UH medal tests be open to other clubs?
20/08	Vicki Kennedy	Apologies for Vicki and Katelyn
21/08	David King	Club Development course
21/08	Mary Anne	Response to hockey request
21/08	Laura Nalder	Response to hockey request
21/08	Kyra T.	Response to hockey request
21/08	SKATENZ	H A Allchurch Scholarship

Correspondence Out – July/Aug

27/07	Laura Munro	Bruce can take trophies to area meeting for you
27/07	Imelda Colem.	Committee's decision re: World team training
28/07	Members	World team training times at rink
28/07	Keiko Bamba	Process for switching Mitsi's membership
28/07	Art Comm	Oceania event and travel request
29/07	Members	Aug/Sept Disco Roster
30/07	Members	delayed release for 2017-2018 artistic schedule
31/07	Art Comm	Request to substitute member of Dolls of the Night Quartet for Oceas
31/07	Disco Reminder	
02/08	Members	Press Release IOC Youth Olympics
02/08	Members	Notes from the NZFRS board
06/08	Imelda Colem.	Response from Art Comm re: Quartet substitution – Yes.
07/08	Mary-Anne T.	Have not received new art schedule
07/08	Lynda Singl.	Have not received new art schedule
07/08	Members	Hoodie orders will be taken at patch tonight
07/08	Disco Reminder	
08/08	Committee	Area Agenda

10/08	Committee	Change of date for Area Meeting
12/08	SKATENZ	Letter from Raynor S. re: UHRSC nationals bid
13/08	Members	Asia Pacific Skating Symposium
13/08	Members	World Roller Games Event Guide
14/08	Laura Nalder	Artistic Coach Accreditation form
16/08	Disco Reminder	
17/08	Committee	date of next meeting
17/08	Art Comm	Art Newsflash
17/08	Members	Worlds Programme
17/08	Coaches	Hockey Request
18/08	Imelda Colem. Thank you on behalf of committee for coaching showskate.	

**MOVED Correspondence Inward and Outward
Janine Price/Carolyn Evans - Carried**

7. Membership
KBG Purple

MOVED Liz Edwards/Bruce Crosby - Carried

8. Treasurers Report

MOVED Liz Edwards/Marguerite Morrison - Carried

9. Fundraising

Quiz Night was very successful, well done to the organisers and volunteers.
Lotto is ongoing
Discussed selling sponsorship space on walls of rink
Possible Liqorice fundraiser in future

10. Grant Applications

11. General Business

Request description of HPCC, structure, positions, how it works etc.

Approved junior goalie training for Hockey on Thurs 31 7pm. Janine to email Sandy

Oceania UHRSC contribution to skaters. Suggested \$100 per skater. Letter for Oceas skaters to be presented at patch on 12th Sept.

MOVED, Chris Hazelwood/Julia Pitiroi – Carried

NZFRS AGM – Bruce to be delegate. Janine to provide reporting figures.

Leotard design comp – Write Explanation of process to accompany design entry form.

Mike to do press release for Oceas skaters featuring Katie as youngest skater.

Discussed give way rules on rink. Bruce to look into it.

International Skaters Board, new photos needed.

Proposed coaching policy – need to finish patch section.

**Next meeting date: 2 October 2017
Meeting Closed: 9.12 pm**